

# **Economist or Research and Policy Analyst**

£43,850 - £55,330 p.a., depending on experience

Permanent | London SW1 | Full-time and part-time applications welcome

The Resolution Foundation is an independent think-tank focused on improving living standards for those on low to middle incomes. Our reputation for rigorous analytical work that results in effective policy solutions places us at the forefront of the UK debate on economic and social policy.

The Resolution Foundation is looking for a thoughtful and committed individual to join our research team, in order to help drive the production of high quality, innovative economic analysis and support the development of associated policy recommendations. This is an exciting time to join the team as we work to keep living standards at the top of the policy agenda, build on the success of our Economy 2030 Inquiry, and set new priorities under our new CEO.

#### What does the role involve?

Working at the heart of the Foundation's research and policy team, the post-holder will contribute to the design, management and delivery of key projects within the research programme. They will conduct qualitative and quantitative research, develop policy proposals, produce written reports, engage with a range of stakeholders and represent the Foundation publicly.

Economists/Research and Policy Analysts work as flexible members of the team getting involved in a range of areas of the Foundation's work, while also developing expertise in a specific subject area. We are particularly seeking those keen to specialise in intergenerational living standards, household wealth and financial resilience; productivity and economic growth; or public finances and public spending. This is a permanent role based at our Westminster office. As we are recruiting a number of posts, we have some flexibility on working hours and applications for full-time or part-time hours are welcome.

## What kind of person are we looking for?

The role would suit an individual with the ability to conduct economic and policy analysis proactively, strong quantitative research skills, and the ability to communicate the results of research in a compelling way. The successful candidate will share a commitment to our purpose of raising living standards. We are a fast-paced organisation, focused on responding to the current economic challenges as well as contributing to crucial longer-term public policy debates. The capability to work at pace on several different projects concurrently and a strong desire to progress within an academically rigorous and policy-engaged research team are essential.

This description of the person we are looking for is consistent with the skills obtained from experience working in government, think tanks or applied academic research, along with university-level training in associated disciplines (or equivalent experience gained in another context). A formal training or qualification in economics is not a prerequisite, but a degree of economic literacy and an ability to apply that is essential for this job.



## What is the organisational culture?

The Foundation prides itself on analytical rigour and we strive to achieve standards of excellence in all our work. This commitment is matched by dedication to our core purpose, working to improve the living standards of those on low-to-middle incomes. These twin pillars of rigour and purpose inform our culture and underpin everything we do.

As a member of our research team, the successful candidate will benefit from interaction with senior stakeholders in government, media and the wider policy-making world. We hold a regular programme of external events, hosting diverse speakers from the policy making world, including universities, the voluntary sector and the private sector, and we regularly engage with politicians from across the political spectrum. We also hold internal masterclasses and roundtables with leading experts who engage with our work in detail. The research team have backgrounds in economics, social sciences and a range of other disciplines, and carry out quantitative and qualitative research and analysis, using a wide range of micro-datasets and macroeconomic data sources.

Investing in our team is a priority for us and we work hard to ensure each employee feels valued, respected and able to give their best. We use formal training, on-the-job learning and mentoring from colleagues to actively develop the skills and reputations of all our team. Researchers can expect to develop skills in quantitative data handling and analysis; communicating research, whether in a written form, using visuals, or orally; policy reviews and analysis; and developing their own network.

## Diversity at the Resolution Foundation

The Foundation recognises the lack of diversity in economics and the policy making sector, and works to address this through implementing and promoting best practice in internal policies and procedures, and through devising and supporting sector wide initiatives promoting careers in economics and think tanks to underrepresented groups.

Our Equity, Diversity and Inclusion Strategy encompasses all areas of our work and also our contribution to wider efforts in the sector. Many of our positive action initiatives are focused on helping to feed the pipeline of future policy makers. For more information about our work in this area, please see our recruitment brochure.

We are happy to provide reasonable adjustments to assist candidates to navigate the application process or the demands of the role itself. Please contact sharmina.khanam@resolutionfoundation. org if you would like to speak to someone in confidence about your needs.

Closing date: 08:59am on Friday 19 September 2025

First Interviews: w/c 6 October 2025 | Second Interviews: w/c 13 October 2025



### Main duties and responsibilities

- Design and deliver projects within the research programme by conducting qualitative and quantitative research to the highest standards and developing appropriate policy proposals
- Propose and undertake new projects and policy ideas as part of the Foundation's research programme
- Disseminate research projects through written reports, articles, blogs and presentations
- Support and inform the Foundation's research programme by engaging with stakeholders in government, academia, and the private and voluntary sectors
- Communicate the work of the Foundation in print and broadcast media
- Represent the Foundation at our own seminars, conferences and other public events as well as at events run by other organisations
- Monitor and keep the team informed of external policy developments relevant to the Foundation's research programme
- Any other duties as deemed reasonable by the line manager

The Foundation is a small team and staff members support each other, work flexibly, and share cross-organisational work in addition to fulfilling individual responsibilities.

## About you

### Essential requirements:

- A commitment to the Resolution Foundation's core mission
- Strong quantitative research skills and experience of using a range of research techniques
- Sound knowledge and understanding of economic and public-policy issues relating to living standards
- Proven project management skills and experience of managing and delivering high quality projects on time
- Excellent written and oral communication skills in a range of formats (briefings, reports,
- media articles, blogs and presentations)
- Excellent interpersonal skills and the ability to work flexibly as part of a small team in a fastmoving environment

#### Desirable characteristics:

- Experience of analysing individual-level microdata using statistical software packages e.g. Stata, R and/or Python
- Qualitative research skills and experience of using a range of techniques
- A first degree or master's in economics and/ or comparative social and economic policy experience
- Experience of working on issues related to: intergenerational living standards, household wealth and financial resilience; productivity and economic growth; or public finances and public spending



### How to apply

Resolution Foundation uses an online application platform for all our roles. Developed by the Behavioural Insights Team, Be Applied is designed to eliminate unconscious bias in the recruitment process. If you would like to apply, please visit <a href="https://app.beapplied.com/apply/wsyfy3yovw">https://app.beapplied.com/apply/wsyfy3yovw</a>

The application process has two stages.

- I. About you: The platform will ask you for some personal details and to upload your CV. The work- based scenario questions are first assessed blind by multiple reviewers so your personal details and CV will only become visible to the Foundation if you are shortlisted.
- II. Work-place scenario-based questions: You will be asked to complete three work-place scenario- based questions which are relevant to the role and will be marked against the essential requirements section of the job description. Each question has a 250-word limit and you will have the opportunity to amend these sections before submitting your application.

N.B. Each of your answers will be reviewed separately and anonymously by different people. This means the person reviewing your answer to question 2 will not have access to your answer to question 1, and so on. Therefore, do not refer in one answer to what you have written in another (e.g. avoid using phrases like "as explained above"). If it is relevant, explain again in full.

## **Pre-application Workshops**

We value and are committed to increasing diversity within the sector and our own organisation, so we welcome applications from communities and groups currently underrepresented in economics.

To facilitate this, and to help potential applicants establish if we are the right organisation for you, we invite interested candidates from Black, Asian and other minority ethnic groups, candidates with work-limiting health conditions or impairments, those who are looking to start a second career and / or transferring from another industry and candidates from the LGBT+ community to attend a pre-recorded pre-application workshop where members of our team will share information about the think tank sector generally, the application process, and what it's like to work for the Foundation as a member of the research team.

If you are interested in attending, please complete this form: <a href="https://forms.office.com/e/z07fDDUqJR">https://forms.office.com/e/z07fDDUqJR</a>

## Use of AI in the application process

Please refrain from using AI software to help answer the application questions. While we appreciate AI software can be a useful work tool, the Applied system requires all candidates to certify that the answers they provide are their own original work and not plagiarised nor automatically generated. Applied provides an AI generated answer for reviewers to refer to when sifting and asks them to flag responses they suspect may be AI generated. Using AI to help construct your answers may therefore be detrimental to your application.



## Summary of main terms and conditions

Some of the main terms and conditions for this post are summarised below. This summary does not form part of any subsequent employment contract. The Foundation has a defined contribution pension scheme and a range of flexible and family friendly policies.

Due to the nature of this post, sometimes you will be expected to work outside normal office hours. Time off in lieu is available when appropriate.

The Foundation is a small team and staff members support each other, work flexibly, and share cross- organisational work in addition to fulfilling individual responsibilities.

Job title: Economist or Research and Policy

Analyst

**Salary:** £43,850 - £55,330 p.a., depending on

experience

Location: London SW1

Contract: Permanent

Annual leave: 30 days p.a. plus bank holidays

Probation period: Three months

**Notice period:** Three months

Working Hours: Full-time hours are 37.5 per week, typically 09:00–17:30 Monday to Friday. Part-time arrangements are also available, with hours agreed based on role requirements and individual circumstances.

Exact timings may vary, and occasionally you may be asked to participate outside your usual hours.

We offer a competitive benefits package and a range of flexible working and family-friendly policies including generous occupational benefits and annual leave allowances. We are a small close-knit team who all support each other and share cross-organisational work in addition to fulfilling individual responsibilities. Our office is based in Westminster with home working available up to two days per week, subject to business need. We also have a range of family-friendly policies and practices.

The Foundation is a fast-paced organisation and members of the research team need to be comfortable working quickly and on several different projects at once. We are a small team and all employees are expected to support each other, work flexibly, and share cross-organisational work in addition to fulfilling individual responsibilities.



### **Closing Date**

To be considered for this opportunity, please ensure you submit your application by 08:59am on Friday 19 September 2025.

#### **Interviews**

Shortlisted applicants will be contacted as soon as possible after the closing date. We expect to hold first interviews w/c 6 October 2025 with second interviews w/c 13 October 2025. Please let us know if you have any specific requirements so we can make any necessary reasonable adjustments in advance.

#### Financial Assistance

Assistance for interview expenses may be provided subject to agreement in advance. If you are invited to attend an interview and would like to be reimbursed for travel expenses, please let us know when confirming your attendance. We are unable to cover international travel expenses but can offer virtual interviews instead.

### Office-Based and Remote Working

The Foundation's office is based in Westminster with home working available two days per week, normally Wednesday and Friday, subject to organisational requirements. If you have any health concerns that may impact your working arrangements or queries about caring responsibilities, please contact sharmina.khanam@resolutionfoundation.org.

## **Equal Opportunities Monitoring**

In line with our determination to attract a diverse workforce, we constantly review our recruitment procedures. To help with this, we would be grateful if you would also complete the equal opportunities monitoring form provided on the application platform. Any information you provide is collated anonymously and used solely to track the effectiveness of our recruitment campaign.

#### Feedback

All unsuccessful applicants will be sent feedback about their application through the Applied platform. Candidates who have attended an interview will be offered in-depth feedback in order for the experience to assist in preparing for future interviews. We also welcome any feedback candidates have about the application process.

## Privacy notice for job applicants

For full details on how we process your personal data, please see our <u>privacy notice for job</u> <u>applicants</u> which can be found on our Opportunities page on our website.



#### The Research Team

The Foundation prides itself on analytical rigour and we strive to achieve standards of excellence in all our work. This commitment is matched by dedication to our core purpose, working to improve the living standards of those on low-to-middle incomes. These twin pillars of rigour and purpose underpin everything we do.

It is an exciting time to join the research team, as we build on a period of significant impact and seek to step up to major challenges for economic policy in the years ahead. We are a fast-paced organisation, focused on responding to the current economic crisis as well as contributing to crucial longer-term public policy debates. The capability to work at pace on several different projects concurrently and a strong desire to progress within an academically-rigorous and policy engaged research team are essential.

We actively develop and grow the skills and reputations of all our team, and provide training and development opportunities, including support for formal qualifications when applicable. Our researchers enjoy frequent interaction with senior stakeholders in government, media and the wider policy-making world, and we aim to provide opportunity for progression within the Foundation wherever possible.

#### Researchers

Researchers provide support on a wide range of economic and social policy issues, including writing up the findings of primary analytical work and conduct secondary analysis of relevant literature. They work closely with senior staff to draft research notes and publications and they monitor and keep the team informed of external policy developments relevant to the Foundation's research programme.

Researchers also contribute to key projects within the research programme by conducting qualitative and quantitative research and developing appropriate policy proposals. An understanding of the wider economic and social policy context in the UK and an appreciation of some of the key drivers of living standards are essential.

## **Economists / Research and Policy Analysts**

Economists and Research and Policy Analysts contribute to the design, management and delivery of key projects within the research programme by conducting qualitative and quantitative research and developing appropriate policy proposals. They disseminate research projects through written reports, and support the Foundation's research programme by engaging with stakeholders in government, academia, and the private and voluntary sectors.

They represent the Foundation at seminars, conferences and other public events and make appearances in print and broadcast media. Our Economists and Research and Policy Analysts have a sound knowledge and understanding of public policy issues relating to people on low-to-middle incomes in Britain and have proven project management skills, and experience of managing and delivering high quality projects on time.



### Senior Economists / Senior Research and Policy Analysts

Senior Economists and Senior Research and Policy Analysts propose, design, manage and evaluate new projects and policy ideas as part of the Foundation's research programme, and lead key projects by conducting qualitative and quantitative research and developing appropriate policy proposals. Senior Economists and Senior Research Policy Analysts have excellent quantitative research skills and experience of using a range of research techniques. They may manage junior members of the research team, as well as a rich network of stakeholders in government, the private sector, the voluntary sector and academia.

They also make regular appearances in print and broadcast media. A thorough knowledge and understanding of a specialist area of policy making in the UK and a thorough understanding of public policy issues relating to people on low to middle incomes in Britain is essential. Our Senior Economists/ Senior Research and Policy Analysts also have a proven track record of delivering research impact and influencing policy change.

## Principal Economists / Principal Research and Policy Analysts

Principal Economists / Principal Research and Policy Analysts lead the Foundation's research and policy programme across specific work streams, working closely with Directors to ensure programmes advance broader organisational strategy. They have proven project management skills and extensive experience of designing, managing and delivering high quality projects on time.

They also have a proven track record for delivering research impact and influencing policy change at the higher levels of government. They line manage members of the Foundation's research team and oversee the budget of relevant programmes, ensuring they are taken forward cost-effectively in addition to achieving the research aims.

#### **Research Directors**

Research Directors lead the Foundation's research and policy programme across multiple work streams, and deliver a personal research programme focused on their specific expertise. They engage with key stakeholders at the highest level in government, media, the private sector and the voluntary sector, and forge close working relationships with leading experts in other research institutions and academia.

They manage the research budget, ensuring programmes are taken forward cost-effectively and within budget and they also help to devise and implement broader organisational strategy as part of the Senior Management team. They each have an established reputation as a leading expert on UK living standards and economic policy, extensive experience developing research strategies and managing projects, and an impressive track record in original research or policy making.